



Georgia Analyzer System Message

Georgia's Clean Air Force (GCAF)

February 24, 2009

Message: 39980 Analyzers: 968

Station Compliance Reminders

PLEASE PRINT THIS MESSAGE AND PROVIDE TO STATION OWNER OR MANAGER.

- ✦ Insurance for your station must be valid at **all** times and renewed annually. If GCAF does not have updated valid insurance on file, your station **will be closed and may be subject to enforcement actions**. Place GCAF as the holder on your insurance forms; GCAF should then be notified in case of cancellation to ensure compliance with EPD rules. This would also allow GCAF to receive notices automatically from your insurance company regarding your renewals.
- ✦ Your station must maintain a valid business license at all times. Post evidence of your compliance if the county has not sent your updated license.
- ✦ Ensure your analyzer(s) have the most recent software version. Inactive analyzers and analyzers not having Phase IV software will be **closed out**.
- ✦ Verify that the analyzer(s) you are currently using is accurate and on file with GCAF. It is your responsibility to ensure that GCAF is notified if you are no longer using an analyzer, or if you recently purchased a new analyzer.
- ✦ If you are permanently closing your station, you **must** follow the GCAF close-out process for the final audit. The process is included in the New Station Application Packet that is posted on the GCAF Web site. Abandoned stations or those having unreported change in ownership will be **closed** and may be subject to enforcement actions.
- ✦ The United States Post Office frequently makes changes to zip codes. Ensure the zip code for your station is accurate and updated on GCAF records.
- ✦ Make sure your station and inspector(s) licenses are renewed by the expiration date. Failure to do so will cause the station and/or inspector(s) to be automatically locked out from testing.

For more information, call GCAF Station Assistance at 1-800-449-2471, or e-mail info@cleanairforce.com.

If you would like to receive an e-mail copy of GAS messages or to be added to our quarterly e-newsletter, *RepairWatch* E-News, please send a request to info@cleanairforce.com.

~ GCAF recommends printing all GAS messages for your files and posting them in a prominent location for your employees to read. To retrieve or print a previous GAS message, go to the GAS message retrieval function in your analyzer and select the appropriate message to print (the analyzer holds up to 500 messages). ~

800.449.2471

info@cleanairforce.com

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