



Georgia Analyzer System Message

Georgia's Clean Air Force (GCAF)

November 2, 2009

Message: 42213 Analyzers: 1006

Important GCAF Changes

PRINT THIS MESSAGE AND PROVIDE TO STATION OWNER OR MANAGER.

On November 15, 2009, new industry documents will be posted to the GCAF Web site, www.cleanairforce.com, including:

- ✦ Inspector Certification Application, including completion instructions
- ✦ Station Certification Application, including completion instructions
- ✦ Station Renewal Application
- ✦ Station Information Update Form
- ✦ Required Materials Checklist
- ✦ New Station Application Packet

The new versions must be used when submitting documents to GCAF. The old versions will not be accepted after November 15, 2009.

Also being added to the GCAF Web site by November 15, 2009, is a new Station Owner Presentation that details the required station start-up and close-out process and everything in between as well as the ongoing responsibilities of operating a station. **This presentation must be viewed by station owners prior to opening a new station or recertifying an existing station.** Station managers are also strongly encouraged to view the presentation.

To access the Station Owner Presentation and all of the new documents go to www.cleanairforce.com, select the "Stations" microsite and go to "Forms and Program Info."

Starting November 15, 2009, station applications must be submitted in person by the station owner or manager to the GCAF Kennesaw office on the first or third Wednesday of every month Beginning at 1 p.m. (except holidays or office closures, call GCAF Station Assistance for dates). You do not have to register to attend. If you are unable to view the Station Owner Presentation from the GCAF Web site in advance, you may view a hard copy when submitting your application. Come prepared with the completed application and all required supporting documents.

GCAF documents must be completed either by typing, using the fillable form on the GCAF Web site (preferred), or written neatly using blue ink. Documents must also be signed using blue ink. All information must be complete and accurate.

The GCAF Kennesaw office is located at 60 Chastain Center Boulevard, Suite 64, Kennesaw, GA 30144. Directions can be printed from the GCAF Web site or call GCAF Station Assistance at 800.449.2471, option #2 for assistance.

If you would like to receive an e-mail copy of GAS messages or to be added to our quarterly e-newsletter, RepairWatch E-News, please send a request to info@cleanairforce.com.

~ GCAF requires that you print, read, and store all GAS messages in a binder on or near the analyzer. GCAF also recommends that you print a second copy of these messages and post them in a prominent location for your employees to read. To retrieve and print a previous GAS message, go to the GAS message retrieval function in your analyzer and select the appropriate message to print (the analyzer holds up to 500 messages). ~

800.449.2471

info@cleanairforce.com

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